



Annual Reauthorization Process is Starting Soon!

It's time to prepare for the annual reauthorization of your child care subsidy!

All families in our subsidy program **MUST** reauthorize to continue participation. The reauthorization application and all required materials are due no later than September 16, 2024. The Best Starts for Kids Subsidy will cover child care up to the end of your authorization month. For most families, this period ends on October 31, 2024, while for other families, it extends until November 30, 2024.

Stay tuned for more details and make sure to mark your calendars!

Key Dates

- AUGUST 2024**
Reauthorization Application Opens
- SEPTEMBER 16, 2024**
Final Deadline for Submission of Completed Applications

Requirements

Start gathering the following documentation:

- For many families: Working Connections Child Care (WCCC) Denial Letter
- Residency Verification (details to come)
- Income Documentation (details to come)

Important Information

Individual family portals will be open in early August for families to submit their reauthorization application and upload required documentation.

What You Need to Know About the Working Connections (WCCC) Denial Letter Requirement

- Income Limits for Working Connections:**
 - Families at or below 60% of the state median income (SMI) will be **required** to submit a WCCC denial letter.
 - We suggest that all families estimating their income at 65% or less of the SMI, as shown in the chart below, should submit a WCCC denial letter.
 - If your family's income is above 65% of the SMI, you will not be required to submit a WCCC denial letter.
- WCCC Denial Letter Requirements:**
 - Apply to WCCC now to obtain a denial letter.
 - The denial letter must be less than 6 months old at the time of submission.
 - The denial letter must be based on income or lack of approved activity. A denial letter for an incomplete submission to WCCC will not suffice.
 - Families have the ability to request a WCCC denial letter waiver if they have a safety concern.

WCCC Gross Income Limits Table:

If your income falls at or below these amounts, you **MUST** submit a Working Connections denial letter or waiver to continue receiving the Best Starts Subsidy

If your income falls at or below these amounts, you **SHOULD** submit WCCC denial letter to avoid delays processing your authorization

Family Size	- 60% SMI - Monthly Income Limit	- 65% SMI - Monthly Income Limit
2	\$4,094	\$4,435
3	\$5,057	\$5,478
4	\$6,020	\$6,522
5	\$6,984	\$7,566
6	\$7,947	\$8,609
7	\$8,128	\$8,805
8	\$8,308	\$9,001
9	\$8,489	\$9,196
10	\$8,669	\$9,392

Working Connections (WCCC) Application Process

- Application Process:**
 - The parent must complete the WCCC application and verification process.
 - Apply by contacting the Child Care Subsidy Contact Center at 1-844-626-8687 or online at www.WashingtonConnection.org.
 - DCYF will review information to determine a family's eligibility.
 - Provide DCYF with the name and phone number of the child care provider.
- Questions about WCCC?**
 - For questions call the DCYF Child Care Contact Center at 1-844-626-8687.
 - More information on WCCC eligibility can be found online at www.dcyf.wa.gov/services/earlylearning-childcare/getting-help/wccc.

How to Submit Your WCCC Denial Letter

Option 1: Fax Directly to Best Starts for Kids Subsidy

- Request WCCC to fax the denial letter.
- Fax number: **(253) 295-2643**

Option 2: Receive by Postal Mail and Send to FAS Navigator

- Have WCCC send the denial letter to you via postal mail.
- Send a photo or scanned version via text or email to your FAS Navigator.

Need Assistance?

Families are encouraged to reach out to the Family Access and Support (FAS) Team for support throughout the reauthorization process.

support@bskchildcare.org
(206) 208 - 6865