

We are thrilled to announce the launch of our new Family Portal, opening **AUGUST 5, 2024**, where enrolled families can now easily complete their annual reauthorization applications online!

Portal Access

How to Access the Portal:

- Enrolled families will receive an email from our case management program, CaseWorthy, with instructions on how to access and sign into the portal.
- Look for an email from the following email address:
notifications@secure-caseworthy.com
- This portal is only open to families who are already enrolled in the subsidy program. Families on the waitlist or wishing to enroll for the first time cannot use this process at this time.

What to Do if You Don't Receive the Email By August 7th:

- Check Spam/Junk Folders: Sometimes emails can be filtered out of your main inbox.
- Contact Us: If you still cannot find the email, please reach out to our FAS Team at 206-208-6865 or support@bskchildcare.org.

Reauthorization Requirement

All families enrolled in our subsidy program **MUST** reauthorize to continue participation. The reauthorization application and all required materials are due no later than **September 16, 2024**.

The Best Starts for Kids Subsidy will cover child care up to the end of your authorization month. For most families, this period ends on **October 31, 2024**, while for other families, it extends until **November 30, 2024**.

Eligibility Criteria

To be eligible for the Best Starts Child Care Subsidy Program, families must meet the following criteria:

- Reside in King County
- Have one or more children age 12 or under
- Have a gross household income that falls below 85% of the State Median Income (SMI)
- Choose a licensed child care provider
- Be ineligible for WCCC subsidy or not well served by existing programs

Income-Based Requirements for Best Starts for Kids Subsidy

A family's household, pre-tax income must be at or below 85% SMI.

If you believe it is possible that the reauthorization calculation of your family's pre-tax income could fall at or close to 60% SMI, we highly encourage you to obtain a WCCC denial letter. We suggest that all families estimating their gross income at 65% or less of the SMI should submit a WCCC denial letter.

These income calculations are based on gross, or pre-tax income including all sources of income before any deductions, such as wages, salaries, tips, unemployment benefits, child support, and any other income sources.

What You'll Need to Submit

- Evidence of your residency in King County
- Income Documentation
- WCCC Denial Letter - if your family's income is at 60% or less of the State Median Income (SMI)

Documents to Prepare for Your Application

Residency Documents

List A - choose ONE document to submit -	OR	List B - choose TWO documents to submit -
<ul style="list-style-type: none"> Mortgage statement or current lease Any utility bill (gas, water/garbage, electricity, internet) Homeowner's or renter's insurance statement Washington State Address Confidentiality Program card (no date required) Housing Affidavit/Attestation Statement in the application This will include the link to the third-party verification form of homelessness 		<ul style="list-style-type: none"> Washington State Identification Card Washington State Driver License Bank statement Credit card statement, cell phone bill, or other bill Paystub from employer Consulate card from any country Rent receipt

Income limits are for gross income, meaning pre-tax income. Gross income includes all sources of income before any deductions, such as wages, salaries, tips, unemployment benefits, child support, and any other income sources.

Income Sources

- Employment income - W-2 / 1099
- Self-employment income, capital gains income, dividend income (from stocks), interest income, royalty income
- Disability insurance- SSI/SSDI
- Student financial aid
- TANF or other cash benefits (such as unemployment insurance)
- Rental income
- Received Child Support
- Jobs paid in cash
- Other income

To Note:

Families are initially responsible for determining if their income falls at or below the limits listed for WCCC and Best Starts Subsidy. After the reauthorization application is submitted, our team will review the provided income documentation to make the final determination of total gross income.

Need Assistance?

Families are encouraged to reach out to the Family Access and Support (FAS) Team for support throughout the reauthorization process.

- support@bskchildcare.org
- (206) 208 - 6865

